

Herald-at-Large Job Description

Position Purpose

The herald-at-large is one who serves as a herald but is not serving in an official capacity. These heralds contribute substantially to the smooth function of SCA events, both in terms of labor and flavor. Heralds-at-large report to the Regional Herald and Dragon Herald (Middle Kingdom).

Essential Job Functions

- Reporting – Per Middle Kingdom Law XVI-820, lack of reporting constitutes resignation
 - Domesday reports to Dragon (December 31) – this assures your warrant
 - Quarterly reports to Regional (March 31, June 30, September 30), if requested
 - Post-event reports to the branch herald for the hosting group, if requested

Other Job Duties

- Book Heraldry/Submissions
 - Help end-users find resources to research and document SCA-appropriate name and armorial device submissions
 - Help end-users navigate the submissions process
 - May comment on Kingdom Internal Letters of Intent
- Court Heraldry
 - Serve as the voice of Crowns or Coronets during Kingdom or Baronial courts, as appropriate
 - Consult with Crowns or Coronets regarding court lists and proceedings, as appropriate
 - Submit court reports to Kingdom as appropriate
- Field/Tournament Heraldry
 - Call tournaments and/or make announcements as requested
- Courtesy & Precedence
 - Educate the populace regarding titles, insignia, regalia, etc. and their use
- Recruiting and Training
 - Foster enthusiasm for the arts heraldic among the populace according to your abilities and interests (Medieval French naming customs, heralding tournaments, armorial display, etc.)

Relationships

- Reports to Regional Herald & Dragon Herald (Kingdom)
- May supervise a corps of situational heralds
- Develops rapport & positive interactions with submitters
- May work directly with Their Majesties, Highnesses, or Excellencies regarding courts, as appropriate

Equipment Used

- Will make use of standard office equipment including (but not limited to) a computer with internet access, scanner, email, image-editing software, a word-processing program

Qualifications

- Must be an SCA member in good standing, above the age of 15
 - If between the ages of 15-18, the Pursuivant must present express written approval from a parent or guardian as well as the Dragon Herald, who must be informed of the Pursuivant's age. (*SCA Corporate Policies II.C.2*)
 - At least 18 years old, preferred.
- Language skills
 - Must be able to read & write reports and businesslike correspondence
 - Ability to effectively present information preferred
 - Fluency in English or ASL preferred
- Reasoning ability
 - Must be able to interpret instructions furnished in written, oral or diagram form
- Physical requirements
 - Must be able to communicate interpersonally
 - Verbal communication ability, preferred