

## Kingdom Court at-a-glance Cheat Sheet

### *During the Day*

- Announce that anyone wishing to make presentations to Their Royal Majesties should see you.
- Have all those who wish to make a presentation fill out an Incoming Presentation form. This is for Their Majesties' records.
- Sort the list by intended recipient:
  - For personal presentation to the King/Queen, this should be done privately or at feast.
  - For a presentation to the Crown (the office; or to the Kingdom at large), this may be done in court.

### **Pre-Court Meeting**

- Confirm with TRMs regarding incoming presentations, baronial investitures, etc.
- Ask TRMs for a list of Outgoing Presentations (awards, elevations, etc.) and prepare the list, if they have not already done so.
  - Check for pronunciation of names (either yourself or through a third party), and what pronouns/titles that person prefers.
  - Check for scroll legibility (if applicable), or the gloss (cheat sheet) on the back
  - Confirm what cheer TRMs would like to use for court: hoobah, huzzah, vivat, skål, yasher koach, sláinte, etc.
  - Confirm what TRMs would like to do for recipients who are not present:
    - “Someone to accept” – read the award as normal
    - “So-and-so is receiving [Award]” – return the scroll to Signet
    - Return scroll to Signet to read into Silent Court later.
      - NOTE: All courts at a one-day event are reported at the same time. If an award was pulled out of the “live” court docket to be read later, make a note on your sheet and move that award to the end of your list.
  - Confirm which ceremonies will be performed (including fealty), and whether you will use the standard Boke of Ceremonies text, or if an elevation (for example) will be using individualized texts. Mark your Boke for ease of use later.
- Find out if there are any visiting Landed Baron(esse)s, and if TRMs would like to have them in procession or called into court. If so, look up their names and baronial precedence for later.

### **Just Before Court**

- Wash and dry your hands thoroughly, especially after eating.
- Make sure you have texts for any ceremonies that will be used in court (as discussed in your pre-court meeting) and any texts for awards that have no scroll.
- Give a 5-minute warning to the crowd.
- Make sure you have a warranted Seneschal on the dais with you; write down that person's name.

## ***During Court***

- Stand to the left of the thrones and announce Their Majesties' entrance: **Oyez!**  
**All rise for Their Most Royal Majesties of the Middle Kingdom, [Sovereign First Name] and [Sovereign First Name]!**
- If the heirs are processing, announce their entrance as soon as TRMs are at the thrones, facing the audience. **Make way for Their Highnesses, Prince(ss) [Name] and Prince(ss) [Name]!**
- If any Baron(esse)s are processing, announce their entrance as soon as TRHs are at the thrones, facing the audience. **Make way for Their Excellencies [Location], Baron [Name] and/or Baroness [Name]!** (Begin with the hosting Barony)
- Once all dignitaries are seated, check with TRMs to confirm, then say: **Here (re)opens the court of Their Majesties of the Middle, [Name] & [Name], on this [number] day of [month], Anno Societatis (AN-no so-sigh-ee-TAH-tiss) [number], at [Event Name] in [Hosting Group].**
- Check with TRM before each item of business on your list (see above), as they may wish to rearrange it. (Mark on your sheet if something is rearranged.)
  - Call in a recipient by saying **Their Majesties call forth (or summon, invite, request the presence of... etc.) [Full Name]** (no title).
  - Turn to the Signet to receive the fancy award (if there is one). Read the award text (either from the face of the award itself or from the typed gloss that's usually taped to the back).
  - If there is NO scroll to hand out, recite the short stock text below.
  - If the recipient is not present, you may do one of the following (check with TRMs for which they prefer):
    - **[Name] is receiving [Award Name]**, and hand the scroll back to the Signet.
    - **...or Someone to Accept?** in which case, you read/proclaim the award as normal.
    - Skip this award, and pronounce it in Silent Court later (at which you need a herald, a seneschal and the Crown).

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- When cheering the recipient, call based on the *title bestowed by the award they just received*, even if they already possess a higher-level award. See page 4.
- Ask Their Majesties if they have any further business. If the answer is negative, close (or suspend, as appropriate) court. **There being no further business, here closes (suspends) the court of Their Royal Majesties of the Midrealm. All rise!**
- Royalty will process out. You stay on the dais and let them go (unless they have asked you to follow them out.) Well done!
- Once you go home from the event, *file your court report* online at <http://www.midrealm.org/heraldry/courtreport/> *within ONE WEEK of the event*. Complete the information at the top, *including the seneschal!* If other people assisted with court, be sure to include them. Enter the awards *in the order they were presented*. **You're done!**

### **Stock text:**

"Be it known that, we, [Name], King by right of arms, and, [Name], our Queen, right mindful of the service that [Name of Recipient] has given to this kingdom, specifically [reason listed on court list], do publically commend them and bestow upon them the [name of award]."

### **For A&S Awards (and Doe's Grace):**

"Be it known that, we, [Name], Patroness of the Arts & Sciences, and [Name], our King, right mindful of the service that [Name of Recipient] has given to this kingdom, specifically [reason listed on court list], do publically commend them and bestow upon them the [name of award]."

### ***Awards of the Middle Kingdom and their Titles***

	<b>Award of Arms</b>	<b>Grant of Arms</b>	<b>Patent of Arms</b>
Armored	<b>Red Company</b> “Sergeant”	<b>Gold Mace</b> “Captain”	<b>Knight OR Master of Arms</b> “Sir/Dame” or “Master/Mistress”
Arts	<b>Willow</b> “Lord/Lady”	<b>Evergreen</b> “His Lordship” or “Her Ladyship”	<b>Laurel</b> “Master/Mistress” or any approved alternate
Science/ Research	<b>Silver Oak</b> “Lord/Lady”		
Service	<b>Purple Fret</b> “Lord/Lady”	<b>Dragon’s Heart</b> “His Lordship” or “Her Ladyship”	<b>Pelican</b> “Master/Mistress” or any approved alternate
Rapier	<b>Cavendish Knot</b> “Lord/Lady”	<b>Bronze Ring</b> “Warder”	<b>Master of Defense</b> “Master/Mistress” or any approved alternate
Archery	<b>Dragon’s Barb</b> “Lord/Lady”	<b>Greenwood Company</b> “Forester”	N/A
Equestrian	<b>White Chamfron</b> “Lord/Lady”	<b>White Lance</b> “Lancer”	N/A

### **Awards which convey no precedence (and therefore no title)**

- Youth: Baton (combat), Silver Acorn (arts & sciences), Dragon’s Treasure (service)
- Groups: Dragon’s Teeth (combat), Grove (arts & sciences), Purple Fretty (service), Dragon’s Flight (archery)
- Individuals: Dragon’s Tooth (dramatic combat deeds), Sapphire (embodiment of the Dream), Doe’s Grace (exemplary chivalry), King’s Chalice (authenticity), Royal Vanguard (former King’s/Queen’s champion)

When cheering for a recipient, use *the title that matches the award they’ve just received*, even if you know they already hold a higher-level award. If Mistress Genoveva von Lübeck (the Kingdom Cartographer, who is both a Laurel and a Pelican) is called into court to receive a Purple Fret, it would sound like this:

- **Their Majesties call forth Genoveva von Lübeck!**
- **[Award Text]**
- **For Lady Genoveva, [cheer]!**

If the award conveys no precedence, salute them: **For [Name], [cheer]!**

## MK Court Mad-Lib

Note: always include pronunciation notes!

Court of:	
Court Date:	
Event:	
Hosting Group:	
Court Herald(s):	
Seneschal(s):	
Your Name:	

**ALL RISE** for Their Royal Majesties of the Middle Kingdom,  
 [King/Queen \_\_\_\_\_] & [King/Queen \_\_\_\_\_].

**MAKE WAY** for [Rank \_\_\_\_\_] of [Location \_\_\_\_\_],  
 [Name(s) \_\_\_\_\_]! (Repeat as necessary)

**Here opens the court** of Their Royal Majesties of the Middle Kingdom, [Name (and pronunciation) \_\_\_\_\_] & [Name (w/ pronunciation) \_\_\_\_\_], held this [number \_\_\_\_] day of [month \_\_\_\_\_], Anno Societatis (AH-no // so-sigh-ee-TAH-tiss) [Circle one: 52 53 54 55], at [Event \_\_\_\_\_] in the [Shire/Canton/Barony/College] of [Location \_\_\_\_\_].

- **Their Majesties call forth** [Name (w/pronunciation) \_\_\_\_\_]
- *Read award text*
- **For** [Name \_\_\_\_\_], [**cheer** \_\_\_\_\_]!

Recipient w/pronunciation	Award	Title

**There being no further business**, here closes the court of Their Majesties of the Middle.  
 All rise!